



005 GOVERNING BOARD NOMINATIONS OPEN

DATE: August 25, 2025
TO: ALL OFFICE-TECHNICAL (005) UPE MEMBERS
SUBJECT: NOMINATIONS FOR GOVERNING BOARD ELECTIONS

Nominations for the UPE 005 Governing Board will be accepted through **September 16, 2025**. Elections will be held for the following chapters for three-year terms.

Elected Board members are required to attend one evening board meeting on the first Wednesday bi-monthly. A mandatory four hours of volunteer time and completing leadership training is also required in accordance with the UPE Bylaws. Any member in good standing may make a nomination or be nominated. Members may nominate themselves. Each candidate may submit a campaign statement by **September 19, 2025**. ***All nominees will be contacted and must accept the nomination before their name appears on the ballot.***

CHAPTER 1 – Three (3) Seats

Office Assistant Lv2
Sr. Office Assistant

CHAPTER 2 – Five (5) Seats

Account Clerk Lv1 / Lv2
Airport Comm. Operations Dispatcher Lv2
Sr/ Airport Operations Dispatcher
Assessment Technician
Assoc Auditor Appraiser
Assoc Real Property Appraiser
Audio Visual Specialist Lv2
Auditor Appraiser Lv1
Business License Inspector
Claims Assistance Specialist
Collection Svcs Agent Lv2
Communicable Disease Investigator
Communication Operator Dispatch Lv1/Lv2
Comm. Operator Dispatch Rng B
Data Entry Operator
Dep Public Guardian/Conservator Lv2
Election Asst.

Estate Inventory Specialist
Geographic Info. Systems Technician Lv1/Lv2/Lv3
Health Education Assistant
Health Service Coordinator
Imaging Specialist Lv2
Legal Secretary 1 / 2
Legal Transcriber
Medical Records Technician
Medical Transcriber Lv2
Office Specialist Lv2
Paralegal
Printing Service Operator Lv2
Real Estate Officer Lv2
Real Estate Specialist
Real Property Appraiser Lv1 / Lv2
Recreation Specialist Therapy
Secretary
Sheriff Correct Facility Rec Spec
Sheriff Jail Librarian

Sheriff Records Specialist Lv1 / Lv2
Sr Account Clerk
Sr. Auditor Appraiser
Sr Audio Visual Specialist
Sr Election Assistant
Sr Imaging Specialist
Sr Legal Transcriber
Sr Office Specialist
Sr Real Property Appraiser
Sr. Retirement Benefits Specialist
Sr. Revenue Collection Specialist
Sr Sheriff Records Specialist
Sr Utility Billing Services Rep
Sr Victim Witness Claims Specialist
Utility Billing Services Rep Lv1 / Lv2
Veterans Claims Representative
Victim Witness Claims Special

I nominate: _____
Name of the person you are nominating.

Classification: _____ **Worksite:** _____

Work Phone: _____ **Email:** _____

I am a member in good standing of the Office-Technical Unit of UPE:

Print Name: _____ **Date:** _____

Work Phone: _____ **Email:** _____

MAIL OR HAND DELIVER TO: 9333 Tech Center Drive, #300, Sacramento, CA 95826
EMAIL TO: info@upe1.org ~ NO FAXED NOMINATION FORMS WILL BE ACCEPTED
NOMINATIONS WILL NOT BE ACCEPTED AFTER CLOSE OF BUSINESS ON SEPTEMBER 16, 2025. If you have any questions, please contact our office at 916-736-9503 or info@upe1.org